Somerset Council Adult Social Care – Practice Quality Board

**Terms of Reference**

**Purpose**

The Adult Social Care Somerset Practice Quality Board has been established to review the learning outcomes from all reviews, statutory and non-statutory. It will have oversight of and monitor how learning is disseminated and embedded into practice. Additionally, to review the progress of learning outcomes and to consider the impact made to the quality of practice in Somerset.

**Activity**

The Practice Quality Board will.

* oversee all learning reviews in Somerset ASC
* oversee audits including from the Practice Quality Framework
* oversee themes from complaints/feedback
* make plans to address any learning outcomes
* review plans and actions taken to measure effectiveness
* ensure updates are provided to the workforce when new learning is identified
* have oversight of the learning needs of the workforce
* make recommendations for the development and commissioning of training to meet identified learning needs
* celebrate good practice
* overall work to improve and quality assure social care practice
* review the Action Log is monitored to ensure that actions are responded to comprehensively and timely

**Membership**

Membership will be made up of a nominated representative from:

* Standing member & chair – Principal Social Worker & Principal Occupational Therapist
* Operational Strategic Management Group
* Operational Service Management Group
* Learning & Development Service
* Commissioning Services

The Board will actively seek to include the voice of the person in all reviews and will work towards participation in this forum from a person with lived experience.

The Principal Social Worker and Principal Occupational Therapist will be the nominated chairs for the Board.

**Membership Responsibilities**

* To work collaboratively to facilitate a learning culture across ASC
* To attend meetings and contribute equally to the discussion and decision- making
* To attend the Board prepared to share ideas and develop creative but achievable work plans
* To maintain confidentiality
* Complete actions arising in a timely manner

**Interdependencies / Reporting**

The Practice Quality Board will also consider workstreams that link in with any service wide quality assurance programmes.

Provide updates as appropriate to the Somerset Safer Partnership Board, Somerset Safeguarding Adult Board and the Somerset Quality Assurance Board.

The Practice Quality Board will report to Director’s Management Team.

**Frequency of Meetings**

The group will meet monthly. Frequency of meetings will be reviewed after 6 months.