**Collaborative Staffing in Somerset**

A collaborative staffing solution in Somerset is now underway with Somerset NHS Foundation Trust, Yeovil District Hospital NHS Foundation Trust and Somerset County Council working in partnership to supply needs led staffing throughout the county.

Our aim is to provide a seamless staffing solution across all Health and Social Care settings which will start with a focus on Care Homes and Social Care services that have been affected by the Covid-19 outbreak.

The Temporary Staffing Team at Somerset NHS Foundation Trust will be taking a lead role in the coordination of this this service. With a skilled team that have access to; a wide range of bank and substantive colleagues, bank reward schemes that can be used to promote specific vacancies, an established agency tiering system capable of framework compliant and cost effective supply at high volumes and an in-house Lead Nurse service that can provide clinical advice and guidance, we are well equipped to support your staffing need when internal solutions have been exhausted.

This service has now been embedded in to the Somerset Care Sector Procedures Covid-19 document, developed by Somerset County Council to guide Care Homes and Social Care providers in obtaining assistance when tackling issues arising from the Covid-19 outbreak. Please refer to this document prior to accessing this service to ensure that all actions that precede this service have been exhausted.

Below you will find contact information for the temporary staffing team and a request from that is required to raise a staffing request with the team;

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Job Title | Name | Email | Phone | Role |
| Head of workforce deployment and insight | Dee Barber | Dee.barber@somersetFT.nhs.uk | 07787271287 | Oversight |
| Deputy Temporary Staffing Manager | Dan Williams | Dan.Williams@SomersetFT.nhs.uk | 07827283448 | Operational Lead |
| Bank Lead Nurse | Kristina Renshaw | Kristina.renshaw@SomersetFT.nhs.uk | 07827879559 | Clinical Lead |
| Temporary Staffing Supervisor | Emma Morgan | Emma.Morgan2@SomersetFT.nhs.uk | 07918361314 | Daily Operational Overview |

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| --- | --- | --- | --- | --- | --- |
| Requesting Manager Name |  | | | | |
| Contact Number |  | | | | |
| Email Address | Enter text here | | | | |
| Full Address of Home/Service | |  | | | |
| Post Code | | Enter text here | | | |
| Specialty of Service | | Enter text here | | | |
| Role Required | | Enter text here | Grade |  | |
| Date of shift | | Start time | End time | | |
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| Brief Expectation of Duties | |  | | | |
| Electronic Signature | | Type Name Here | Date | | 00/00/0000 |

**Office Use Only**

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| Date Received | 00/00/0000 | | | | | |
| Confirmation of receipt sent | ☐ | | | | | |
| Date Uploaded to BankStaff | 00/00/0000 | | | | | |
| Text Sent | ☐ | | | | | |
| Authorisation Information | | | | | | |
| Premium authorisation given | | ☐ | | Date | 00/00/0000 | |
| Name of authoriser | | Enter text here | | Role | Enter text here | |
| Email confirmation obtained | | ☐ | | Date | 00/00/0000 | |
| Agency authorisation given | | ☐ | | Date | 00/00/0000 | |
| NHSP | | Tier 1/2 | | Tier 3 | Off Framework | |
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| Name of authoriser | | Enter text here | | Role | Enter text here | |
| Email confirmation obtained | | ☐ | | Date | 00/00/0000 | |
| Candidate Information | | | | | | |
| Bank | | Premium (Bank) | | NHSP | Agency | |
| ☐ | | ☐ | | ☐ | ☐ | |
| Candidate Name | | Enter text here | | Assignment Number | Enter text here | |
| Unable to source cover | | ☐ | | | | |
| Name of Staffing Consultant | Enter text here | | Date | | | 00/00/0000 |