Carer Retention Bonus Payments – Guidance for Providers

Starting on Monday 10th January 2022, providers will be able to submit a claim for carers working in CQC regulated care in Somerset. Payments will continue to be made until April 2022, with the exception of carers who may have started within the last 3 months or start up until April 2022, who will receive a payment after they have been in post for 6 months.

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| An invoice must be sent directly to Accounts Payable - [apinvoices@somerset.gov.uk](mailto:apinvoices@somerset.gov.uk)  It is important that invoices relating to Carer Retention Bonus payments are sent to the above listed mailbox only and **not to any other Finance Team Mailboxes that may be used for service delivery.**  **Information that must be included in the invoice:**  Subject Reference Line – Carer Retention Bonus Payment and Company Name  Total Number of Carers and FTE hours of carers who have been in post for 6 months or more.  We anticipate that funds will clear approximately 7 days after invoices have been processed and we will continue to review following implementation. |

**How to Claim:**